

IL Library Board of Trustees Meeting Minutes September 18, 2025

- **Call to order @ 5:07 pm**  
**Present:** Susan Rollings, MJ Rathbun, Ben Conboy, Beverly Cannan, Beth Lomnitzer (via zoom)  
**Not present:** Chelsea Provost
- **Public Comments 5 minutes - N/A**
- **Review and approve minutes from prior meeting**
  - **Beverly made a *MOTION* to approve minutes *MOTION* seconded by Ben *MOTION* passed**
- **Review and approve payment of bills: Motion made by Ben to approve prime t of bills, Second by Mary Jean Motion passed**
- **Review directors report: Report reviewed by trustees with Susan no issues**
- **Report of Special Committees : NA**
- **Old business:**
  - Proposed Budget Reviewed and has been submitted to Town Finance.
  - Staff evaluations: Susan will complete by October Meeting.
  - Ordering new library patron bags Susan presented information from Quill for plastic reusable patron book bags, Motion made by Ben to order 1,000 bags with library logo on for \$1,420 seconds by MJ all in favor.
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- **New Business:**
  - **Trustee training hours: link for policy development will help to meet hours requirement.**
  - **Library of things update: Susan watched a webinar and she will compile a list of needs from community organizations for the October meeting.**
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- **Policy review : PTO Full time employees review was tabled**
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- **Executive Session N/A**
  - Reason
  - Time in: Time out:
  - Action taken after executive session:

**Next Meeting**      **October 16, 2025 at 5 pm. MJ will be absent so will need sub for minute taking**

***MOTION* by Ben to adjourn; *MOTION* seconded by Bev; *MOTION* passed**  
**Meeting Adjourned @ 6:05 pm .**