

IL Library Board of Trustees Meeting Minutes October 16, 2025

- **Call to order @ 5:18 PM**
Present: Susan Rollings, Ben Conboy, Beverly Cannan, Chelsea Provost, Beth Lomnitzer (via zoom)
Not present: Mary Jean Rathbun
- **Public Comments 5 minutes - N/A**
- **Review and approve minutes from prior meeting**
 - **MOTION** made by Beverly to approve minutes; **MOTION seconded** by Chelsea; **MOTION passed**
- **Review and approve payment of bills**
 - **MOTION** made by Ben to approve payment of bills; **MOTION seconded** by Beverly; **MOTION passed**
- **Review directors report:** Report reviewed by trustees
 - Per Pam Howard's (Town of Indian Lake Board) request, a **MOTION** was made by Beverly to offset the budget with a transfer of up to \$7000 from the library's general fund balance; **MOTION seconded** by Chelsea; **MOTION passed.**
- **Report of Special Committees: NA**
- **Old business:**
 - Staff evaluations are almost finished and will be completed next week.
- **New Business:**
 - Director Evaluation: An evaluation will be emailed to the board to complete before the next meeting.
 - Long Range Plan: the board will continue to brainstorm appropriate people to ask to sit on the committee which will be comprised of staff, trustees and community members. Susan, Ben and Mary Jean have volunteered at this time.
 - Trustee training hours: To be completed by the end of the year. Susan provided the board with training links for and policy development.
- **Policy review: NA**
- **Executive Session: N/A**
 - Reason
 - Time in: Time out:
 - Action taken after executive session:
- **Next Meeting: November 20, 2025 at 5 PM**
- **MOTION** made by Ben to adjourn; **MOTION** seconded by Beverly; **MOTION passed and meeting adjourned at 6:27 PM.**