

IL Library Board of Trustees Meeting Minutes November 20, 2025

- **Call to order @ 5:07 pm**
Present: Susan Rollings, MJ Rathbun, Ben Conboy, Beverly Cannan, Chelsea Provost, Beth Lomnitzer (via zoom)
Not present: N/A
- **Public Comments 5 minutes - N/A**
- **Review and approve minutes from prior meeting**
 - **Beverly made a *MOTION* to approve minutes *MOTION* seconded by Mary Jean *MOTION* passed**
- **Review and approve payment of bills: Motion made by Ben to approve payment of bills, Second by Chelsea Motion passed**
- **Review directors report:**
- Staff evaluations: Susan has completed evaluations of all employees, she will be reviewing them with staff during December
- **Report of Special Committees : NA**
- **Old Business**
- **Trustee hours:** MJ will be keeping track of Trustee Training hours starting in January 2026. All have met their obligation for 2025.
- **Long Range Plan review committee members are:** Susan, Mary Jean, Beverly, Breanna Fuller from the community, and Jen and Martha from library staff.
- **New Business:**
- **Government shutdown problems :** none experienced by the library.
- **Directors evaluation feedback:** Evaluation summary presented by Ben and accepted by Susan.
- Secretary of Trustees to keep a blank copy of evaluations of Director and Library staff.
- Chelsea Provost's term expires 12/31/2025. She has agreed to renew h for another term, accepted by all members.
- **Policy Review**
- Trustees received copies of the current policies for Winter Weather Closure Police and Library Emergency Procedures, these will be reviewed and updated if needed at the December 2025 meeting.
- **Executive Session N/A**
 - Reason
 - Time in: Time out:
 - Action taken after executive session:

Next Meeting December 18th at 5 pm.

***MOTION* by Ben to adjourn; *MOTION* seconded by Mary Jean; *MOTION* passed
Meeting Adjourned @ 6:24 pm .**