

IL Library Board of Trustees Meeting Minutes **September 26, 2024**

- **Call to order @ 4:15 pm**
Present: Susan Rollings, Bev Cannan, Beth Lomnitzer, Chelsea Provost
Not present: MJ Rathbun, Ben Conboy
- **Public Comments 5 minutes - N/A**
- **Review and approve minutes from prior meeting**
 - **Chelsea made a *MOTION*** to approve August 2024 minutes; **MOTION** seconded; **MOTION passed**
- **Review and approve payment of bills:**
 - **Beth made a *MOTION*** to approve paying of bills; **MOTION** seconded; all in favor; **MOTION passed**
- **Review directors report**
 - **Our budget has been submitted to town**
 - **Town Board meeting is on Wednesday 10/2 @ 7pm (attend if possible)**
 - **AC & generator estimates are not in submitted budget because of the timing of getting those estimates (we have a number of sources for those funds)**
- **Report of Special Committees**
- **Old business:**
 - Old Business:
 - Generator timeline from Bill; still unknown timeline
 - Bev **made a *MOTION*** to accept bid and move forward with generator project (next meeting we can decide where funding will come from); Chelsea seconded **MOTION**; all in favor; **MOTION passed**
 - Final vote on Budget to be presented to the Town Board.
- **New Business:**
 - TownBoard Budget Workshop night Library review date Wednesday October 2nd (if you can go; optional)
 - FOIL REQUESTS - Susan reviewed the latest info regarding FOIL requests
 - We need to appoint a records access officer; next meeting we will discuss further at October's meeting (maybe appoint Susan or Ben as officer)
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 - Policy review–CIRC POLICY, SLIGHT UPDATES
 - Beth made **MOTION** to approve Circulation Policy as updated, Chelsea seconded **MOTION**, passed

- #4 and #8 are the slight changes and New & Popular items policy (our policy is supported by Sara Dallas of SALS); Inter-library loan requests
- None
- **Executive Session**
 - Reason:
 - Time in: Time out:
 - Action taken after executive session:

Next Meeting October 24, 2024 @ 4:00pm
(Changed at MJ's request)

MOTION by Bev to adjourn; ***MOTION*** seconded; ***MOTION passed***
Meeting Adjourned @ 5:14pm