

Indian Lake Board of Trustees Meeting Minutes **June 20, 2024**

- **Call to order @ 4:16 pm**  
**Present:** Susan Rollings, MJ Rathbun, Bev Cannon, Ben Conboy, Chelsea Provost and Beth Lomnitzer (via Zoom)  
**Guest:** Sara Dallas, SALS Director

*SPECIAL NOTE {added by Beth after July 2024 meeting}: **Chelsea subbed and took minutes for June meeting; Beth attended via Zoom***

Not present: N/A

- **Public Comments 5 minutes – N/A**
- **Review and approve minutes from prior meeting**
  - MJ noted a date on the April minutes needs to change
  - Chelsea made a **MOTION** to approve May 2024 minutes; **MOTION** seconded; **MOTION**
- **Review and approve expenditures**
  - Discussion about what is being recorded in the ‘Sewer/Water Use Fee’ line item on the Budget and the library’s tax exempt status. Sara Dallas (SALS) recommended there be a memorandum of understanding between the town and library. Susan is going to speak with the town to get more information.
  - Bev made a **MOTION** to approve paying of bills; **MOTION** seconded: all in favor; **MOTION** passed
- **Review Directors Report**
  - Susan presented the summer reading program and a brochure
  - Discussed a patron who brought their dog into the library. Reviewed the Draft Animal Policy and had a discussion about how to identify when a patron has a pet versus a service animal and what language can be used. Sara Dallas (SALS) recommended Susan speak with Erica at SALS to learn more about the burden of proof
  - Health insurance premiums will go up as much as 13.5%
  - New signs have been hung and will be presented at the Summer Reading Kick Off Party on July 3
  - Door has not been repaired yet, waiting on a new part.
  - Sarah Dallas shared information on a grant opportunity for new construction. Board and Susan will consider and discuss more at the July meeting.
  - The library’s long-term plan of service will need to be updated by 2026.
- **Report of Special Committees- none**
- **Old Business:**
  - New signs have been installed
  - Town Supervisor, Brian Wells, said no to having Gallup Farms sell in the library parking lot
  - {Edit by Beth after July 2024 meeting;} **Entire IL town board said no to Gallup**

**Farms not just Brian.**

- **New Business:**
  - **Presentation by Sara Dallas (SALS). Explained the situation around Schenectady County Public Library leaving the joint automation project. Recruiting SALS board members to serve 5-year terms – need two more board members from Hamilton County. Asked the board to consider joining SALS in the ‘Unite Against Book Bans’ as a library and as individuals.**
  - **Sara’s presentation counts as an hour of trustee training**
  
- **Policy review:**
  - **Staff are working to organize the library’s policy and procedure manuals**
  - **Approving the Draft Service Animal Policy is pushed to July meeting.**
  
- **Executive Session: N/A**

***Next meeting: July 18, 2024 @ 4:15 pm***

***MOTION*** by MJ to adjourn; ***MOTION*** seconded; ***MOTION*** passed

**Meeting adjourned @ 5:15pm**