

IL Library Board of Trustees Meeting Minutes *February 16, 2023*

- **Call to order @ 4:15pm**
Present: Pam Howard, Susan Rollings, MJ Rathbun, Ben Conboy, Bev Cannan, Beth Lomnitzer
Not present: none
- **Public Comments 5 minutes - N/A**
- **Review and approve minutes from prior meeting**
 - **Beth made a *MOTION*** to approve January 2023 minutes; seconded; **MOTION passed**
- **Review directors report**
 - Donate \$50 to GEM Radio Theater
 - **Pam made a *MOTION*** to donate \$50 to GEM Radio Theater; seconded; **MOTION passed**
- **Review and approve payment of bills:**
 - **Bev made a *MOTION*** to approve paying of bills; seconded; all in favor; **MOTION passed**
- **Old business:**
 - Staff evaluations to start soon; possibly in March
- **New Business:**
 - Policy review / update and renew vote on :
 - **Code of Conduct Policy** (policy provided in last January's meeting packet)
 - ***MOTION*** made by Ben to approve new Code of Conduct, seconded, ***MOTION*** passed
 - **Unattended Child Policy**
 - ***MOTION*** by Beth; seconded; ***MOTION*** passed
 - **Winter Closure Policy**
 - ***MOTION*** by Ben; seconded; ***MOTION*** passed
 - Review and acceptance of 2022 annual report to the state
 - March policy to review: TBA
- **Executive Session**
 - ***MOTION*** made by Pam to go into Exec session, seconded; ***MOTION*** passed
 - Reason: Personnel / Staff issues (Discussion)

- Time in: 5:14pm Time out: 5:25pm
- Action taken after executive session: (None needed)

Next Meeting March 16, 2023

MOTION by MJ to adjourn; seconded; ***MOTION passed***
Meeting Adjourned @ 5:25pm