

Indian Lake Library Board of Trustees Meeting **December 15, 2022**

- **Call to order @ 4:20pm**
Present: MJ Rathbun, Bev Cannan, Pam Howard, Beth Lomnitzer, Susan Rollings
Not present: Josh Wells
- **Public Comments 5 minutes - n/a**
- **Review and approve minutes from prior meeting**
Bev made a *MOTION* to approve November 2022 minutes; seconded; **MOTION passed**
- **Review directors report**
- **Review and approve payment of bills:**
Pam made a *MOTION* to approve paying of bills; seconded; all in favor; **MOTION passed**
- **Old Business:**
 - Building Project, think about applying for \$5,000 for future projects (with SALS); apply by April 2023
 - Safety Webinar on November 30th Review
- **New Business:**
 - **Review and renew updated policy tabled at October meeting** pending reprinting: Circulation (tabled at last meeting)
 - **November policy review:** Public Space and Safety to be sent out prior to November meeting for trustee review
 - **December** policy to review:
Technology includes library equipment use, internet use, wireless use, website, general data protection regulation
 - Ben Conboy potential board member; Susan will be contacting him to make sure that he is willing to be on
 - Change of time of Board of Trustee meeting needed (ask Ben but probably ok to continue our current meeting time)
 - Cyber insurance webinar of December 8th attendance? Thoughts?
 - 2 step authentication maybe use library landline if person doesn't have a cellphone
- Policy review / update and renew vote on :
 - **October's Policy Review:** Circulation policy (tabled during the October and November meetings)
 - patron confidentiality-
 - fines and damages on books from other libraries will be moved
 - [adjustments will be made and then we'll vote on new policy]

- **November's policy review**...Public Space and Safety was delayed pending the Safety Webinar on 11/30/22 we will be reviewing this in **December for vote to approve at the January meeting**.
- **December Policy Review is Technology** to include the following: (We will review and **approve at January meeting**)
- **January Policy Review** will be catch-up for previous policies not yet voted on.
- **Other New Business:**
 - Ben Conboy potential board member; Susan will be contacting him to make sure that he is willing to be on
 - Might change time of Board of Trustee meeting needed (ask Ben but probably ok to continue our current meeting time)

****Final special note from Susan and the board to Josh Wells** (who has resigned from the board for personal reasons):

THANK YOU, Josh, for being willing to join us for the past year. Your support and counsel are very much appreciated by the entire board and we hope that in the future you may be able to join us again.

Executive Session N/A

Reason:

Time in: Time out: Action taken after executive session:

Next Meeting January 19, 2023

Meeting Adjourn @ 5:32pm

MOTION by MJ to adjourn; seconded; **MOTION passed**