

Indian Lake Library Board of Trustees Meeting **August 18, 2022**

Call to order: 4:15pm

Present: Pam Howard, MJ Rathbun, Bev Cannan, Susan Rollings, Beth Lomnitzer, Josh Wells

Public Comments (5 minutes): none

Review and approve minutes from July 21, 2022 meeting - Bev (1st), Pam (2nd), passed

Review Directors Report

Survey results: people seem to be happy with story times, often they are too busy and unable to attend some events. Susan may expand days available to see if that helps.

Bill - has asked for colors to be chosen; wants to start vinyl. Trustees recommend matching Town Hall as best he can.

Library winter hours - late hours (12 - 8) every Wednesday for September

Review and Pay Bills:

(1 addition will be made)

Pam (1st), Bev (2nd), passed

Old Business

Sarah Dallas visit date November 17, 2022.

Status of air conditioners [covered in directors report]

Policy needed for mandatory Trustee training? [we do not think we need policy for this but Susan will check]

Building Project status

Executive order state of emergency until August 12, 2022, extended

New Business

Susan on vacation August 22, 2023 to September 2, 2022 approved.

1st Review of proposed 2023 Budget - Periodicals reducing but Hoopla allows a binge of any magazine for 7 days (Susan will be advertising this so people know); leave utilities @ \$3500; due to buy some new computers so need to bump up to \$2500; overall increase approx \$800?

MJ proposes changes to the budget as per discussion, increase of repairs to \$4500, wage increases as discussed. Susan will send a revised draft budget to trustees for review. Date to vote to approve will be determined before the end of August so the budget is submitted to Town Hall in time.

Motion needed: *Expenditure of money for building maintenance windows and siding and proceed with town employees to complete under supervision of Bill Laparie.*

*Motion made by MJ: **spend money for windows and siding to be done by town crew using regular Library Fund Balance.** Beth (2nd); all in favor, passed

Policy review schedule: September: Collection: Selection Policy, Censorship, (refer to page 114 of 2018 trustee handbook.) Copies of current policies to be provided to board members by Susan for review prior to September's meeting.

Executive Session: None Reason: N/A

time in ___ time out ___ Action taken after Executive Session

Meeting Adjourn @ 5:45pm

Next Meeting: September 22, 2022 @ 4:15pm