

Indian Lake Library Board of Trustees Meeting Minutes

Date: November 18, 2021

Attending: Susan Rollings, Josh Wells, Pamela Howard, MJ Rathbun, Beverly Cannan, Beth Lomnitzer

Not Present:

Called to order @ 4:15pm

October minutes reviewed: Arnold DeMarsh spelling correction, Motion to approve by Pam, 2nd by Beverly

Library Director's Report: Report reviewed by board members; Strategic Plan, name change to Town of Indian Lake library (next line) - Long-term Plan of Service; adding End of Term to Board of Trustees page; ALCA Grants - aimed at tweens and teens; YouTube channel good for training and other applications

Review of Monthly Bills and Approval for Payment: Correction made for fire alarm error in October (was \$359 now correct \$180). Motion to approve bills by Bev (1st) Pam (2nd). Aye - all approve.

Nomination of Treasurer / Financial Officer: Motion to nominate Pam as Fin Officer; MJ 1st, Josh 2nd; All in favor

Conflict of interest forms - for January meeting

Updated contact list - All Board members to send Susan contact - (phone preference and numbers, email and regular address)

IL Library Terms of Service: Library Mission Statement - looks very good; Format for "Acknowledgements" page discussed, modifications will allow for better Community Partners section; Executive Summary - a few grammar changes; The Planning Process - few grammar changes

Logo - graphic designer has suggested a less busy design; Susan will modify

Motion by MJ to accept Comp Strategic Plan with formatting and grammatical edits; 2nd by Beverly; All in favor - passed

Grant \$ - we got grant money from SALS (Construction grant - \$5000) - Susan informed about grant award on 11/17

Siding for library will be > \$5000; discussion about outside wall - P Road side, there may be lots of rotten wood; also possible installation for electric charging stations on that

side needs to be considered before redoing siding. Residing may need to use funds from Fund Balance. Pam explained that Library can take \$X and put into a Planned Fund Balance. Decision tabled until next meeting.

Maskless Patron letter - discussion by members; all members agreed with contents of letter and want to all sign; will be sent return receipt certified letter; Motion to accept letter to be sent to Maskless Patrons people; Josh (1st), Pam (2nd) - all in favor; approved.

Next meeting: December 16th @ 4:15pm; ** will send out reminder email at beginning of week of meeting

Adjourn: MJ (1st) , Bev (2nd) - adjourned at 5:31pm