

Town of Indian Lake Library Board of Trustees Meeting March 16,2021

Meeting was called to order by President Ernie Pollman at 6:05 PM

**Attending: Susan Rollings, Ernie Pollman, Beverly Cannan, Pam Howard, Mary Jean Rathbun**

**Absent: Sherry Williams**

**Executive Session: Entered executive session to discuss status with employee at 6:05 exited session at 6:25 no action taken by board members at this time.**

**Prior Months Minutes reviewed Corrections: None Motion to Approve 1<sup>st</sup> Pam Howard 2<sup>nd</sup> Beverly All in favor.**

**Director's Report: Reviewed and discussed**

**Programs ongoing and with good attendance.**

**New Scheduling of opening to in person library use presented by Susan, reviewed and discussed. Motion to accept new schedule with reassessment at next meeting for expansion with complying with minimum standards of 20 hours inside and county/town Covid status, by Beverly 2<sup>nd</sup> by MJ All in favor**

**Annual report has been sent to SALS for their review they will then send to State in April.**

**Community Based Strategic Plan: Should have 3 community members, 2 board members and staff representation also. So far community members have been contacted by Susan to join the committee, Board Member Mary Jean Rathbun agreed to join. There will be staff representation also. Workshop with Erica from SALS on March 30<sup>th</sup> webinar. Meetings to be set up by Susan ongoing.**

**SORE exercise: As part of the strategic plan board members as well as staff members are asked to complete this form by the next board meeting and review at the meeting.**

**See directors report attached for other items reviewed.**

**Bills and budget review: Motion to approve paying bills by MJ 2<sup>nd</sup> by Beverly Agreed: ALL comments: none**

**Signed for approval by: Ernie**

**Old Business:**

Quick Books: Susan spoke to sales rep, appt on Monday for change over. Non downloadable type updates ongoing monthly bill first year 12.50 / month then 25.00 per month thereafter.

**New Business:**

Tree replacement: to discuss next month (April) along with landscaping of front after completion of construction with replacement of hexagon planters.

Restart book sales by Friends of the Library, Susan will check with them.

Next Meeting April 20,2021 Tuesday at 5PM

Motion to adjourn made by MJ 2<sup>nd</sup> by Ernie All in favor.

Minutes Submitted by Mary Jean Rathbun