

Town of Indian Lake Library  
Board of Trustees Meeting  
March 16, 2020

The meeting was called to order by President Ernie Pollman at 9:01 am.

**Attending:** Susan Rollings, Ernie Pollman, Bev Cannan, Sherry Williams, Peg Brinkman, Mary Jean Rathbun

**Minutes** were approved with one spelling change. SW made motion to accept, BC seconded. All in favor.

**Librarian's Report:** Susan reported she has written and started to implement a pandemic plan for the library by cancelling classes, cleaning, and removing kid's toys. She had ordered extra cleaning supplies. The board decided to remain open till March 31<sup>st</sup> with reduced hours. MWF 3-6, and TTh 1-4, and no Sat. We will pay the two full time regulars and Jen will sub. There will be no cleaning of the building after hours. People will use their sick time unless they test positive for Corona. After this meeting the town closed all town buildings and offices, so we are closed until further notice.

Sherry Williams made a motion to order 3 new computers, Bev Cannan seconded and the board approved the motion. We will use the money from the computer maintenance budget.

**Bills:** SW made the motion to pay the bills and BC seconded it. EP signed for approval.

Old Business: Staff evaluations are still pending.

We will work on updating policy statements next month.

Next meeting: April 21<sup>st</sup>, 2020 at 4:30 pm.

Meeting adjourned at 10:19 am by EP

Minutes submitted by PB