

Indian Lake Library Board of Trustees Meeting Minutes

Date: December 16, 2021

Attending: Susan Rollings, Josh Wells (via phone), Pamela Howard, Beth Lomnitzer

Not Present: MJ Rathbun, Beverly Cannan

Called to order @ 4:15pm

Changes to & Approval of Previous Month's Minutes: Motion to approve; Josh (1st), Pam (2nd); Approved

Library Director's Report:

- **SALS Joint Automation - automation fees reduce by \$520/yr but will increase phone bill by \$1280/yr (this SALS system wide switch)**
- **Technology - Hoopla going well, Susan will do more promotion after the holidays**
- **Director's Insurance increased \$69, Susan called and they lowered this by \$28**
- **Board Eval - Susan downloaded a form to address how well the board functions**
- **Little Free Library - Blue ML is fine, IL one will have repaired one back up in spring, will be mounted at new visitor center building**
- **Lighting Grant - replacement lighting is moving along fine, some issues with mask wearing by workers but solution is for them to work on lighting when library is closed, \$5000 grant has come through for siding.**
- **Stewart's Grant due January 31 and Susan is working on it**
- **ALCA Grant - might be doing this - first have to come up with an idea**
- **CA Donated books and a book was gifted to each elementary student**
- **Magazines - planning on a big purge to reduce costs and inventory, renewals coming up soon and choices will be made then**
- **Christmas & NewYears holiday - discussion about staffing and library closure, 3 full timers have asked for 12/24, PT with benefits people will have to use vacation time but PT people will have to work, 12/24 library will be open until 3pm (fully staffed)**
- **{Motion: Beth & Donna, if they don't want to work 12/24 (regularly scheduled day off), then they will use personal or vacation time; Pam made motion, Beth L 2nd; all in favor} Snocade 2022 - by Monday or Tuesday schedule will be finalized; Logo - still in process**

Review of Monthly Bills and Financial Report and Approval for Payment: Motion to approve bills Beth (1st), Pam (2nd); Approved

New Business: At next meeting we will set up a Planned Fund Balance; Tabling Trustee retreat for self-eval until next meeting

Executive Session: None

Next meeting date: Thursday January 20, 2022 at 4:15pm

Adjournment: Motion to adjourn Josh (1st), Pam (2nd), Meeting adjourned at 5:16pm